



# DEPENDENT ELIGIBILITY

## Definitions and Required Documents



TYPE OF DEPENDENT	DEFINITION	REQUIRED DOCUMENT(S) FOR VERIFICATION
<b>Spouse</b>	A person to whom the participant is legally married	You will need to provide a document proving marital relationship <b>AND</b> a document proving joint ownership
		<b>Proof of Marital Relationship</b> <ul style="list-style-type: none"> <li>Government issued marriage certificate or license</li> <li>Naturalization papers indicating marital status</li> </ul>
		<b>Proof of Joint Ownership</b> <ul style="list-style-type: none"> <li>Bank Statement issued within the last six months with both names; <b>or</b></li> <li>Mortgage Statement issued within the last six months with both names; <b>or</b></li> <li>Residential Lease Agreement within the current terms with both names; <b>or</b></li> <li>Credit Card Statement issued within the last six months with both names; <b>or</b></li> <li>Property Tax Statement issued within the last 12 months with both names; <b>or</b></li> <li>The first page of most recent Federal Tax Return filed showing "married filing jointly" (if married filing separately, submit page 1 of both returns)</li> </ul>
		<b>If just married in the current calendar year, a marriage certificate only is acceptable proof of eligibility</b>
<b>Natural (biological) child under age 26</b>	A natural (biological) child	The child's birth certificate; <b>or</b>
		Certificate of Report of Birth (DS-1350); <b>or</b>
		Consular Report of Birth Abroad of a Citizen of the United States of America (FS-240); <b>or</b>
		Certification of Birth Abroad (FS-545)
<b>Adopted child under age 26</b>	A child the participant has adopted or is in the process of legally adopting	Court documents signed by a judge showing that the participant has adopted the child; <b>or</b>
		International adoption papers from country of adoption; <b>or</b>
		Papers from the adoption agency showing intent to adopt
<b>Child for whom the participant is legal guardian</b>	A child for whom the participant is the legal guardian	Any legal document that establishes guardianship
<b>Stepchild under age 26</b>	A stepchild	Verification of marriage between employee and spouse and birth certificate of the child showing the relationship to the spouse; <b>or</b>
		Any legal document that establishes relationship between the stepchild and the spouse or the member
<b>Child for whom the plan has received a qualified medical child support order</b>	A child who is named as an alternate recipient with respect to the participant under a Qualified Medical Child Support Order (QMCSO)	Court documents signed by a judge; <b>or</b>
		Medical support orders issued by a state agency

**Never send original documents. Please mark out or black out any social security numbers and any personal financial information on the copies of your documents BEFORE you return them.**

